



The Town of Glastonbury is accepting applications for the following position:

Mental Health Clinician – Part Time

Hours: Up to 7 per week

Starting Salary: \$34.12 per hour

Closing date: Open until filled

Under the broad supervision of the Clinical and Outreach Services Supervisor, the Mental Health Clinician provides clinical assessments and counseling services for those residing in Glastonbury or have children in the Glastonbury school system. This is an evening position that offers services to individual(s) at no personal cost. The person in this role will perform initial and ongoing assessments, develop treatment plans, and provide psychotherapy and ongoing evaluation to clients. Additional duties include documenting and maintaining records, as well as providing information and referrals as needed.

Minimum requirements include a Master's degree from a recognized college or university in social work, counseling, or a related field (including training and supervised experience in clinical practice), and at least two (2) years' experience providing individual, child, couples, family and group therapy. Must be licensed by the State of Connecticut Department of Public Health.

An employment application may be obtained by visiting the Town's website at www.glastonbury-ct.gov/employment, in person at the Customer Service Center or Human Resources Department, or by calling (860) 652-7710. Please send completed applications to the Customer Service Center at Town Hall, 2155 Main Street, Glastonbury, CT, 06033, email to infocenter@glastonbury-ct.gov, or fax to (860) 652-7505.

The Town of Glastonbury is an Equal Employment Opportunity (EEO) employer. Discrimination is prohibited against applicants on the basis of age, race, color, religious creed, sex, gender identity or expression, sexual orientation, marital status, national origin, ancestry, genetic information, status as a veteran, present or past history of mental disorder, or intellectual, learning, or physical disability.

Date Posted: 5/9/2018

**TOWN OF GLASTONBURY
JOB DESCRIPTION**

TITLE: Mental Health Clinician (Part-Time)
DEPARTMENT: Youth and Family Services
REPORTS TO: Clinical and Outreach Services Supervisor

GENERAL DESCRIPTION:

Under broad supervision of Clinical and Outreach Services Supervisor, incumbent performs clinical assessments and provides clinical counseling services for individuals, couples and families who are Town residents or have children in the Glastonbury School System.

ESSENTIAL DUTIES:

1. Performs initial and ongoing clinical assessments, treatment plans and ongoing evaluation.
2. Develops evidence-based treatment plans in collaboration with clients; in an accessible way, explains presenting concerns and treatment methods that honors client autonomy and reinforces client strengths.
3. Provides psychotherapy to clients, ensuring engagement is client-focused and therapeutic in nature.
4. Documents informed consent; documents therapeutic interventions and client response and progress; maintains records and ensures confidentiality and security of such.
5. Meets with Clinical and Outreach Services Supervisor, monthly, for supervision.

OTHER DUTIES:

1. Provides information and referrals to individuals and community groups as needed.
2. Performs other duties as required.

CONFIDENTIALITY:

- Maintains confidentiality of records and information in compliance with HIPAA

CONDUCT:

- Observes safe work practices
- Represents the Town in a professional and courteous manner

DEPENDABILITY:

- Regularly attends and is punctual for work
- Works evenings

QUALIFICATIONS PROFILE:

- Knowledge of clinical counseling principles, practices and ethics
- Knowledge of human development; couples and family systems theories; and multicultural issues

- Skills in individual, couples and family counseling; group counseling; and crisis intervention
- Sound clinical judgment and ability to make ethical and effective intervention decisions
- Ability to maintain patient confidentiality
- Strong verbal skills, including the ability to explain concepts to individuals and groups
- Ability to write clear and concise clinical notes and records
- Ability to engage collaboratively with youth, families, colleagues, school personnel, and service providers
- Ability to establish and maintain therapeutic alliances with diverse clients

PHYSICAL/MENTAL REQUIREMENTS:

- Typically, the employee may sit comfortably to do the work. However, there may be some walking, standing, stooping, reaching, carrying items such as papers, books or files
- Must be able to push/pull/lift objects of less than twenty (20) pounds and sit for prolonged periods. Able to perform manipulative skills, which require hand-eye coordination such as keyboard skills.
- Must be able to see objects closely as in reading case histories
- Must be able to hear normal sounds with background noise, distinguish voice patterns and communicate with speech as in using a telephone and making presentations
- Must be able to attend to detail and concentrate for sixty (60) minutes or more with some interruptions, remember multiple assignments given over long periods of time and understand the theories behind several related concepts

MINIMUM TRAINING AND EXPERIENCE:

- Master's degree from a recognized college or university in social work, counseling, or a related field, including training and supervised experience in clinical practice
- Two (2) years of experience providing individual, child, couples, family and group therapy
- Bilingual/Bicultural, Spanish/English skills helpful, but not required

LICENSE OR CERTIFICATION:

- Licensed by the State of Connecticut, Department of Public Health

NOTE: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task and responsibility. Incumbent must be able to perform essential duties with or without reasonable accommodation.